



Annual Inspections

Home Maintenance Safety Checklist

- ___1. Clean smoke alarms. Pull cover downward, remove power cell, vacuum & clean cover. Replace cover & test.
- ___2. Clean electric water heater. Drain tank, clean heating elements with vinegar & water solution. Turn power off before cleaning.
- ___3. Clean septic tank for sludge removal if 1/3 full; to be done by a professional or trained by one.
- ___4. Have professional lubricate heater blower fan & motor.
- ___5. Inspect & clean outside heat/air unit of all leaves, limbs or other debris. Clean outdoor dryer vent opening of all debris.
- ___6. Clean gas &/or electric space heaters by a professional or be trained.
- ___7. Clean entire room air conditioning unit inside & outside as needed.
- ___8. Check for erosion in the yard & the driveway or walkways for cracks or needed repairs.
- ___9. Ground structures such as condition of fences, retaining walls or gates & repair as needed.
- ___10. Inspect roof : shingles or other material used for repairs, chimney & flashing around, gutters & downspouts, vent stalks & roof edges.
- ___11. Check inside the home at joints on floor or wall for needed repairs such as on ceramic tiles, linoleum, hardwood floor for any replacement or any water damage or cracks.
- ___12. Check for needed insulation in bathrooms on tile & insulation on doors or windows.
- ___13. Clean & secure dehumidifier.